



## Meeting discussions

**Subject:** STARS (Atlantis) project meeting  
**Participants:** Dr. Charles Bostater (FIT)  
Prof. Yvan Baudoin (RMA)  
Dr. Bálint Kiss (BME)

**Date:** 26 - 28 October 2008

**Location:** Brussels, Belgium, EU

The meeting is organized by the European Commission (Project Directors' Conference).

### Topics discussed

1. How to get even more US students
  - a. Considering the reach of the FIT students in a more direct way (through local on-Campus radio, link to the project webpage from the fit.edu domain).
  - b. There is a visit in November 2008 to the Fit to meet students
  - c. There is a workshop at the FIT at 4-6 March 2009 such that the topic is related to the domain of the student exchange. This Workshop will be organized by IARP (co-chairs: Yvan and Chuck). One of purposes is to motivate students to get involved.
2. Actualization of project webpage, eventual single page or link on FIT homepage
  - a. ongoing procedure
  - b. one may change to an active link the mention of the BME
3. Modification of presentation to be given to FIT students in November 2008
  - a. put into perspective the whole program (generalities in Atlantis)
  - b. add practical aspects (visa, accommodation)
  - c. have a short version and long version (one for )
  - d. more senior design topics and/or research topics
4. Student outcome assessment made by FIPSE – to be discussed
  - a. A ranking table is needed base on the points which have to be ranked.
  - b. This ranking table will be produced by both EU institutions (Yvan and Balint) and a probably reduced set of questions will be evaluated through questioning at the Final Examination.
5. Issues about Kevin's mobility
  - a. He needs exact dates of the calendar from the RMA stay (fall 2009).
  - b. Off-campus accommodation will be provided in Brussels, organized by the RMA, paid by the student (approximate cost ) a letter about this accommodation possibility.
  - c. Kevin needs a student visa which will be given by the Belgian Embassy (he gets a PDF letter from Yvan which is needed for the visa also sent to Bostater).
  - d. FIT needs the following by the mid December 2009 in order to graduate at the FIT
    - i. Report on the research he done (draft). The report contains an extended abstract in French
    - ii. Grades of Mechatronics and Electro-optical systems



- e. Final examination necessary for the BME degree (if conditions are satisfied) will take place in the second half of January in English in Brussels.
6. Máté Nemes' mobility
  - a. He needs to use TRACKS for accommodation and he should not buy airplane tickets before his study periods are clarified based on his study program.
  - b. Airline ticket will be brought by the assistance of EU partners.
7. Interim Report to the Commission (co-signature is needed)
  - a. a cost declaration is needed from RMA
  - b. the narrative has to be sent to Chuck
8. extension of the mobility possibility to graduate level
  - a. one may consider the students of graduate programs in Computer Science and Software Engineering at the FIT to participate in the exchange program, so those degree programs should be also studied for equivalency
  - b. FIT students in Mechanical Engineering can be also considered to participate in the exchange program